



# **THE WORLD FEDERATION OF ROSE SOCIETIES**

## **STANDING COMMITTEES COMPOSITION AND PROCEDURES**

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# **THE WORLD FEDERATION OF ROSE SOCIETIES (WFRS)**

## **Code of Conduct**

This code of conduct details expectations of the World Federation of Rose Societies in relation to the behaviour of individuals towards other individuals, including all office bearers, member countries, associates and other organisations.

The World Federation of Rose Societies stands for the core values of synergy, honesty, and integrity. It fosters amongst its Membership a global camaraderie through the sharing and acquisition of knowledge in the spirit of broadly understood rose culture

As such, we expect all organizational members, regardless of type, and their representatives to be directed by the same values in their judgment and behaviour.

Open communication and expression should be guided by the desire for a respectful and collaborative working environment.

### **Scope**

This policy applies to all organizational members, regardless of membership type.

### **Compliance with law**

Individuals must work to protect the Federation and its legal interests by complying with all environmental, trading, safety, and privacy laws.

### **Safety in the working environment**

It is imperative that all associated with the Federation shall treat their fellow rosarians with respect. Any discriminatory behaviour or harassment will not be tolerated

### **Professionalism**

All individuals must show integrity and professionalism in every aspect of conduct including abiding by decisions that have been established by the Council, Executive Committee or Standing Committee.

### **Integrity**

All individuals should fulfil their work with integrity and respect towards our stakeholders. Member Countries and their officers are discouraged from accepting gifts from associates for the benefit of another party. We are all expected to avoid any personal, financial or other interests that may interfere with the aims of the Federation.

### **Disciplinary Actions**

Individuals who repeatedly or deliberately fail to follow our code of conduct will meet an appropriate disciplinary action.

Following a clear warning, individuals who persistently show unacceptable behaviour may face suspension or termination from their position with the Federation.

# **PRESIDENT – DUTY STATEMENT**

The World Federation of Rose Societies (WFRS) Article VII defines the Duties of Officers. Section 1 relates to the role of the President. It states: -

“The President shall preside at all meetings of the Federation and the Executive Committee, and may call special meetings of the Executive Committee; shall keep informed of the work of the Federation and make such reports to the Council as the President deems appropriate or as the Council may request. The President, subject to the approval of the Executive Committee, shall appoint such standing, special, or subcommittees as the President may deem necessary or proper. The President, subject to the approval of the Executive Committee may also appoint ad hoc committees or task forces as deemed necessary or proper. In case of a vacancy in the office of the President, the Immediate Past President shall automatically fill the vacancy until the election of a new President. This ballot is to be held within three months of the vacancy occurring and will be conducted in terms described in Article VIII of these Articles.”

## **1. REPRESENTATION**

- The President is the WFRS’s key spokesman.
- The President shall be elected by Council and shall hold office for one term between successive World Rose Conventions.
- The President shall not be eligible for re-election as President for two terms after the expiration of their tenure of office.

## **2. SUPERVISION**

- In conjunction with the Executive Director, The President is to ensure the overall efficiency of the organisation and performance of the Vice Presidents and Committee Chairmen in relation to their duties and compliance with the Articles of the Federation.
- In conjunction with the Treasurer, the President is to ensure that the financial affairs of the Federation are conducted in accordance with the Articles and the Act under which the WFRS is registered.

## **3. RESPONSIBILITIES**

The WFRS President to undertake the following responsibilities and duties:

- The President embodies, represents and defends the interests of the WFRS, and
- must have a good knowledge and understanding of the Federation’s rules, through previous experience as an office bearer described in Article VIII or as a Chairman of a Standing Committee.
- presides over meetings of Council, Executive Committee and The Honours Committee, and is an ex-officio member of all committees.
- as the language of the Federation is English, must have sufficient skill to communicate and understand the written and spoken word of this language.
- must ensure that the WFRS ‘s status and operating rules are respected by all the Member Countries
- has a role of general supervisory and operational management, and provides support to the activities of the various committees.

- encourages the research for sustainable funding to achieve the WFRS' objectives (sponsors, patronage, donations).
- represents the Federation at negotiations between prospective sponsors, patrons and donors.
- will put their energy into developing the footprint of the WFRS in the rose world at the largest scale with the objective of sharing the knowledge of the rose.
- on behalf of the Federation, and following approval from Council, is the signatory to any documents that bind the WFRS.
- must have the capacity and the willingness to travel to visit Member Countries, attend World Rose Conventions, Regional Conventions, International Heritage Conferences, Garden Awards ceremonies, Rose Trials under the auspices of the WFRS and special occasions conducted by Member Countries and other promotional events.  
If unable to attend one of the aforementioned events, will appoint a representative.
- will encourage member countries to develop their National Rose Societies membership and activities.
- endeavour to ensure that the rules of ethics and behaviour, as detailed in its Code of Conduct and the statutes and operating rules of the WFRS, are respected by all Executive Committee Members without exception, so as not to undermine the proper execution of The President's programme.  
Any disciplinary action will be implemented in accordance with the Federation's Articles and Rules.

## **COMMUNICATIONS**

- After consultation with the Executive Committee, The President will submit a report of the Federation's activities and achievements to each Council Meeting
- The President will contribute an article to each edition of 'World Rose News', and provide articles for use on the WFRS' website and Facebook page.

## **TREASURER – DUTY STATEMENT**

The World Federation of Rose Societies (WFRS) Article VII defines the Duties of Officers. Section 3 relates to the role of the Treasurer. It states: -

*“The Treasurer shall be elected by the Council. The Treasurer shall be responsible for the payment into and out of the Federation’s bank accounts of monies received and expended on behalf of the Federation. The Treasurer shall present all member societies with statements of accounts as and when reasonably required and the annual return of accounts in accordance with the Companies Acts. The Treasurer will present a budget to the Council at each World Rose Convention for each coming term. The budget may only be varied during the term with the two-thirds approval of the Executive Committee. The Treasurer shall account for all funds of the Federation and shall pay accounts as approved by the President and the Executive Committee. All checks and orders for the payment of monies shall be signed by any two of the following: President, the Immediate Past President, a Vice-President, Treasurer and Executive Director.”*

### **1. REPRESENTATION**

- The Treasurer is the WFRS’s key financial representative.
- The Treasurer is elected for one term, covering the period between one World Rose Convention and the next, by Council and they may serve for a maximum of three (3) terms.

### **2. RESPONSIBILITIES**

- Maintain all accounting records of the WFRS, including statements of income and expenditure.
- Reconcile Bank Statements monthly and liaise with the current bank when required, and complete the bank’s mandate annually.
- Update Subscription Payments monthly and advise the Executive Director.
- Create a spreadsheet as at the 1<sup>st</sup> January for invoicing of fees by the Executive Director.
- Prepare financial statements for the Executive and Council Meetings.
- Prepare a Budget for the period up to the next World Convention, which will be initially presented to the Executive and subsequently approved by Council.
- Pay accounts as received, with all payments to be approved by two signatories from either the President, Treasurer or Executive Director. Electronic banking to be used for all payments within the United Kingdom and arrange International Payments for all other payments/reimbursements.



- Deposit funds received to the Federation's Bank Account.
- Issue receipts for any monies received at conventions from members and or Member Countries.
- Maintain a Friends of the Federation spreadsheet of monies received and members.
- Prepare, with the assistance of the Executive Director, the annual Directors' & Trustees' Report and Financial Statements for the year ending 31 December and forwarded to the WFRS Auditors. Once audited the accounts are to be approved by the Executive and duly signed by the President and Treasurer before their lodgement with the Companies House. The report is then sent to all Member Countries.

### **3. OTHER DUTIES**

- Attend all WFRS Committee Meetings as required and where necessary, comment on any matters which may have financial implications for the WFRS.
- Represent the WFRS (and its President) at events or meetings, if required.
- Follow all protocols sanctioned by the WFRS.

## EXECUTIVE DIRECTOR – DUTY STATEMENT

The World Federation of Rose Societies (WFRS) Article VII defines the Duties of Officers. Section 4 relates to the role of the Executive Director. It states: -

*“The Executive Director shall act as Secretary of the Federation, the Council, the Executive and other Council Committees; shall keep a true record of the proceedings and all votes cast at each meeting of the Federation, the Council and the Executive Committee; shall notify each Member of the Council and the Executive Committee of all meetings of the Council and the Executive Committee; shall keep a record of all members of the Federation and their last known address; shall account to the Treasurer at reasonable times for all monies received from the membership or otherwise; and shall perform such other duties as may be established by the Council and Executive Committee. The Executive Director shall, under the direction of the President (a) on a day-to-day basis manage the Federation’s business; (b) be responsible for promoting the work of the Federation; (c) receive and record membership; (d) keep regular records, (e) communicate when required to Member Countries with summaries of any meetings, (f) conduct the general business activities and projects of the Federation and carry out the policies and recommendations of the Council and the Executive Committee. The Executive Director shall keep the Executive Committee advised of any significant administrative and policy matters which may arise.”*

### 1. REPRESENTATION

- The Executive Director is the WFRS’ “business manager”.
- The Executive Director is appointed by the Executive Committee which will also negotiate and approve their employment agreement.
- The Executive Director’s performance will be reviewed every three (3) years by a sub-committee comprising of the President, Immediate Past President and Treasurer. Feedback on performance will be presented to the Executive Committee.
- If the Executive Director’s position becomes vacant, the position will be advertised. An Executive Committee Sub-committee comprising of the President, Immediate Past President and Treasurer will consider the application(s) received, conduct interviews, if necessary, and recommend a suitable applicant to the Executive Committee for appointment.

### 2. RESPONSIBILITIES

The WFRS Executive Director to undertake the following responsibilities and duties:

#### 1. Meetings of the Federation

- 1.1 Arrange, attend and minute all meetings of the Federation.
- 1.2 Maintain and safely secure/store archived minute books.
- 1.3 Compose a brief summary of meetings conducted, to be published in ‘World Rose News’. Exceptions to this arrangement include matters tabled by the ‘Honours Committee’ which remain **highly confidential** and any sensitive issues discussed by the Executive Committee, which may not be deemed appropriate material for general publication.

2. **Executive Committee**

In consultation with the President, prepare and circulate Agendas for all Executive Committee Meetings.

3. **World Rose Conventions**

3.1 Dispatch correspondence to Member Countries/Executive

Committee/Honours Committee concerning action items for the WRC e.g.

3.1.1 Literary Awards – in liaison with Awards Committee Chairman.

3.1.1.1 Produce Certificates as appropriate.

3.1.2 Honours Nominations – in consultation with President.

3.1.2.1 Produce Certificates as appropriate.

3.1.2.2 Arrange production of Medals.

3.1.3 Rose Halls of Fame nominations – in liaison with Awards Committee Chairman.

3.1.3.1 Produce Certificates as appropriate.

3.1.3.2 Ensure painting of Winner of Rose Hall of Fame is completed for presentation and arrange payment to commissioned artist, in conjunction with the Treasurer.

3.1.4 Award of Garden Excellence nominations – in liaison with Awards Committee Chairman.

3.1.4.1 Produce Certificates as appropriate.

3.1.4.2 Ensure Garden Plaques are produced for winners; advise recipients of appropriate delivery charges which are applicable.

3.1.4.3 Arrange plaque presentation to winners in liaison with Regional Vice President for the area concerned.

3.1.5 Applications to Host World Rose Convention – in liaison with Convention Committee Chairman.

3.1.6 Distribute Minutes and Agenda for meetings to be conducted during each Convention following discussion with Chairman of each Standing Committee.

3.1.7 Nominations for:-

3.1.7.1 President.

3.1.7.2 Regional Vice Presidents.

3.1.7.3 Treasurer.

3.1.7.4 Standing Committee Chairmen.

3.1.7.5 Member Country Representation at Standing Committee meetings.

3.2 Attend and minute all meetings of Council, Executive Committee and Standing Committees.

3.3 Prepare meeting schedule, in conjunction with Host Member Country, prior to release of programme.

3.4 Act as Master of Ceremonies for Opening and Closing Ceremonies, in liaison with Chairman of Convention Committee and Host Member Country.

4. Prior to each **Regional Convention**, circulate to Members of the Executive Committee, the Chairman of the Convention Committee and The Host Member Country request for nominations for Commemorative Medallions.

5. **Financials**

5.1 forward annual Membership invoices to Member Countries, Associate Members and Members of the Breeders Club; (in conjunction with the Treasurer);

- 5.2 forward receipts following payment of subscriptions (Monthly);
  - 5.3 send appropriate correspondence to any organisations who are in subscription arrears and advise the Executive Committee accordingly.
  - 5.4 prepare the narrative for the Annual Director's Report.
  - 5.5 Signatory to the Federation's Bank Accounts.
  - 5.6 Lodge annual financial return with the Charities Commission (UK)
  - 5.7 Update list of WFRS Directors with the Charities Commission (UK)
6. **Correspondence**
- 6.1 Membership/Associate Membership/Breeders Club Applications.
  - 6.2 Process all applications – Executive Committee/Member Countries as appropriate for approval.
  - 6.3 Deal with all sundry correspondence
  - 6.4 Maintain and manage any correspondence received via the Federation's email server.
  - 6.5 To be responsible for the legal use and publication of the official WFRS logo by third party operatives, in conjunction with Chairman of the Promotions Committee.
  - 6.6 Distribute digital Seasonal Greetings cards and messages sent to the Federation for circulation for the enjoyment of Members and Friends.
  - 6.7 Circulate any relevant obituary notices or advice received from any Member Country, or compose appropriate notice to that affect.
7. **World Rose News/ 'by any other name'**
- 7.1 Proof each addition at the request of the Editor, WRN or BAON.
  - 7.2 Distribute to Patron/Sponsors/Member Countries/Executive Committee/Past Presidents/Associate Members/Breeders Club Members and Friends of the Federation.
8. **Maintain Stock Register**
- 8.1 Honours Medals.  
Sourced from Toye, Kenning & Spencer (United Kingdom).
  - 8.2 Commemorative Medallions.  
Sourced from Toye, Kenning & Spencer (United Kingdom).
  - 8.3 Store any surplus stock of medals / medallions in a secure location.
  - 8.4 Executive Committee Office Bearers Name Badges  
Stock held by Richard Ching (United Kingdom).
  - 8.5 Stock Certificates of Excellence Certificates.
  - 8.6 Produce and distribute People's Choice Trial Garden Awards.  
Certificates on request, by officially recognised International Trials.
9. **Friends of the Federation**
- 9.1 Issue renewal invoices to Friends.
  - 9.2 Maintain Register of Friends.
  - 9.3 Co-ordinate Friends functions at WRC and Regional Conventions in liaison with the Chairman of Promotions Committee.
  - 9.4 Circulate invitations to 'Friends' functions as appropriate, with supporting 'terms of conditions' to attendants of the event.
10. **WFRS Awards**

Arrange production via Toye, Kenning and Spencer (UK) of Honours Medals and Commemorative Medallions.

11. **International Rose Judges**

- 11.1 Process applications in liaison with Chairman, Shows Standardisation Committee.
- 11.2 Maintain register of approved Judges.
- 11.3 Arrange payment Invoice and issue of Judges' Badges.

12. **Alterations to the Federation's Rules**

- 12.1 Memorandum of Articles  
Arrange registration of alterations with the Charities Committee (UK)
- 12.2 Standing Orders  
Arrange distribution of updated copies to Member Countries.

13. **Charities Commission – Registration Number 1063582**

Lodge online Annual Return.

14. **Companies House – Company Number: 03382562**

Following each successive World Rose Convention, update list of Trustees (Vice Presidents) on file.

**3. OTHER DUTIES**

- Represent the WFRS (and its President) at events or meetings (other than those already specified) as required.
- Follow all WFRS protocols as sanctioned and ensure their adherence.

**4. REMUNERATION**

- Annual honorarium, negotiated with the Executive Committee.
- Return economy airfare and accommodation for each World Rose Convention.

## **VICE PRESIDENTS – DUTY STATEMENT**

The World Federation of Rose Societies (WFRS) Article VII defines the Duties of Officers. Section 2 relates to the role of Vice Presidents. It states: -

“The Regional Vice Presidents shall represent, supervise and coordinate the work of the Federation within their assigned geographical boundaries; provide articles of interest for publication in the Federation’s newsletter; perform such other duties as may be assigned by the President.”

### **1. Representation**

- A Regional Vice President (RVP) is the WFRS’s key representative for a well-defined geographic region (or sub-region if the region has more than one RVP and it is decided that specific member countries will be allocated to a specific RVP).
- RVPs are elected for one term, covering the period from one World Rose Convention and the next by Council, and they may serve for a maximum of three terms.
- RVPs are the key contact point and information conduit between the WFRS and Member Countries in that region.
- RVPs will provide an annual written report to the President and Executive of the WFRS on all relevant topics of interest including membership trends, initiatives, conventions and other events, matters relating to WFRS subcommittees, Rose Trials, condition of gardens recognised with a WFRS ‘Award of Garden Excellence’ and financial matters.

### **2. Supervision**

- RVPs are to encourage each Member Country, Associate Members and Friends of the Federation to fulfill their obligations to the WFRS including:
  - - Payment of Fees and follow up overdue accounts.
    - Voting, if required, between WFRS Council Meetings.
    - Disseminate WFRS communications.
- RVPs are required to inspect gardens which have received a WFRS ‘Award of Garden Excellence’ and ensure they are being maintained to a standard worthy of this award.
- RVPs should ensure Member Countries and individual rosarians are aware of upcoming WFRS events (including Conventions and Rose Trials) opportunities to serve on or to contribute items of interest or issues for discussion by any of the WFRS Standing Committees, Executive or Council.

### **3. Communications**

- RVPs are required to provide an annual written report to the WFRS President and Executive.
- RVPs will contribute at least one article per year for World Rose News.
- RVPs should encourage their region’s country or countries to provide articles or items for WRN, the WFRS’s website and Facebook page.

- RVPs must ensure WRN is widely distributed within Member Countries and all rosarians are aware of how to access information from the website and to join/contribute to Facebook.

4. **Other Duties**

- RVPs will perform other duties as requested by the President. These may include: -
  - Representing the WFRS (and its President) at events or meetings including award ceremonies.
  - Visit countries which are not members of the WFRS and encourage them to join the WFRS and/or participate in WFRS events.
  - Follow all protocols sanctioned by the WFRS.

5. **Underperformance, Sanction or Dismissal Protocol**

The WFRS reserves the right to sanction or arrange for dismissal for underperformance or poor performance or failure to perform the duties of the role or misconduct or to perform them to the standard required by the WFRS.

Prior to the implementation of the above penalty, the President and Executive Director will discuss with the officer his performance levels and agree on a strategy for improvement. Should the officer's level of performance not improve, the President and Executive Director will raise the matters of concern with the Member Country(ies) of the officer's geographic region and agree on an improvement strategy.

If the unacceptable behaviour continues, the Executive Committee will have the authority to dismiss the office bearer, and seek a replacement to complete the officer's term.

## STANDING COMMITTEE CHAIRMEN – DUTY STATEMENT

*The Executive Committee of the World Federation of Rose Societies may, as and when it considers desirable, appoint a Committee or Committees to assist and report to it on specific matters concerning the affairs of the Federation.*

*The Constitution, terms of reference and quorum of each Standing Committee shall be determined by the Executive Committee and published in a document entitled ‘Standing Committees - Composition and Procedures’.*

The composition, duties and procedures of all committees, are detailed on Page 5 of the document and are as follows –

### 1. Duties and Procedures of Standing Committees

- a. Standing Committees may meet together for dispatch of business, adjourn or otherwise regulate their meetings as they see fit. Business may be conducted through the Executive Director by post, fax or e-mail.
- b. All Chairmen shall make periodic reports to the Executive Committee after meetings or when required. They shall also report to the Council, at each World Rose Convention, on the work of the Committee over the past three years.
- c. Committees shall have such executive powers as detailed below. Where no such power exists, the authority of the Executive Committee must be sought before action is taken.
- d. A Standing Committee may:
  - (1) Co-opt any persons to help carry out its work. Any such appointments shall hold good only until the next World Rose Convention.
  - (2) Appoint sub-committees to carry out specific work and report thereon to the Standing Committee. Such sub-committees shall have the powers only as authorised by the appointing Standing Committee and such appointments shall only hold good until the next World Rose Convention.
- e. Should the appointed Chairman and Vice Chairman be unavailable, the committee may appoint a Chairman from amongst its members for that meeting.
- f. In the event of an equality of votes, the Chairman shall have a second, casting vote.

When nominating for one of these roles, the nominee will be required to complete a statement acknowledging that they have received a copy of the ‘*Standing Committees - Composition and Procedures*’ document and are fully aware of their responsibilities should they be elected.



## **PAST PRESIDENTS AND OFFICE BEARERS – DUTY STATEMENT**

1. The Immediate Past President will:
  - Serve as a member of the Alumni Network:
    - Ensure continuity of information flow between the previous WFRS Executive, Standing Committees and initiatives and the incoming President, Executive and Standing Committees.
    - Support and represent the incoming President, if required.
  - Be an ongoing Ambassador for the WFRS.
  - Undertake such other duties required by the President.
2. Past Presidents and Past Office Bearers –  
Past Presidents represent a huge pool of knowledge and experience which can be utilised as a very positive resource by WFRS.  
Tasks may include –
  - Being an Ambassador for the WFRS
  - Serving on Standing Committees or Task-forces.
  - Being a spokesperson at events or functions as requested by the President or Executive Director.

### **STANDING COMMITTEES** **Composition and Procedures**

(Extract from the Memorandum and Articles of Association)

#### **Article 66**

*The WFRS Executive Committee may, as and when it considers desirable, appoint a Committee or Committees to assist and report to it on specific matters concerning the affairs of the Federation.*

#### **Article 67**

*The Constitution, terms of reference and quorum of each such committee shall be determined by the Executive Committee and published in a document entitled 'Standing Committees - Composition and Procedures'.*

In the interests of completeness and for the information of all concerned, the Executive Committee has also been included in this document.

## Standing Committees – General

The WFRS Standing Committees shall comprise:

- a. The Executive Committee
- b. The Alumni Network
- c. The Awards Committee
- d. The Breeders' Club
- f. The Convention Liaison Committee
- g. The Conservation and Heritage Committee
- h. The Honours Committee
- i. The International Rose Trials Standardisation Committee
- j. The Promotions Committee
- k. The Publications Committee
- l. The WFRS International Judges Committee

The Executive Committee may create new Standing Committees, abolish existing committees when no longer required or amend the composition and procedures of committees as it seems fit.

### 1. Chairmen and Vice Chairmen

- a. The Executive Committee will consider nominations for the Chairmen of each Standing Committee at each World Convention and vote, if necessary, to appoint the Chairman of each Standing Committee.
- b. Prior to each World Convention, the Executive Director will call for nominations for the positions of Chairman of each Standing Committee (except the Honours Committee). Nominations, made through a Member Country, must be received at least six months prior to the Convention. Each nominee must indicate why they believe they are a well credentialed candidate.
- c. Existing Chairmen of Standing Committees can re-nominate providing they have only served one term as a Chairman of that particular Standing Committee.
- d. The same person cannot be:
  - A Chairman of more than one Standing Committee at any one time.
  - A Chairman of a particular Standing Committee for more than two consecutive terms.
- e. Any unsuccessful candidate may, if appropriate, be considered to become a member of the Standing Committee they were interested in, providing this is agreed by the Chairman of the Standing Committee in consultation with the President and Executive Director and allowed by the membership protocols for that particular Standing Committee.
- f. At each World Rose Convention each Standing Committee shall elect a Vice-Chairman.

### 2. Duties and Procedures of Standing Committees

- a. Standing Committees may meet together for dispatch of business, adjourn or otherwise regulate their meetings as they see fit. Business may be conducted through the Executive Director by post, fax or e-mail or other electronic platform.
- b. Each Standing Committee shall present a written report to the Executive Committee annually. They shall also report to the Council, at each World Rose Convention, on the work of the Committee undertaken during its term of office.
- c. Committees shall have such executive powers as detailed below. Where no such power exists, the authority of the Executive Committee must be sought before action is taken.
- d. A Standing Committee may:
  - (1) Co-opt any persons to help carry out its work. Any such appointments shall hold good only until the next World Rose Convention.
  - (2) Appoint task groups to carry out specific work and report thereon to the Standing Committee. Such sub-committees shall have the powers only as authorised by the appointing Standing Committee and such appointments shall only hold good until the next World Rose Convention.
- e. Should the appointed Chairman and Vice Chairman be unavailable, the committee may appoint a Chairman from amongst its members for that meeting.
- f. In the event of an equality of votes, the Meeting Chairman shall have a second, casting vote.

## **The Executive Committee**

a. **Composition.**

- (1) The President
- (2) The Immediate Past President
- (3) Not more than eleven (11) Vice Presidents
- (4) The Treasurer

In attendance: The Executive Director

b. **Quorum.** 9 members.

c. **Duties.** The management and administration of the affairs of the WFRS including:

- (1) The expenditure and investment of the Funds in such manner as the Committee considers appropriate for the achievement of the objectives of the Federation.
- (2) The power to enter into contracts on behalf of the Federation.
- (3) The appointment of Standing Committees to assist and report to it on specific matters concerning the Federation.
- (4) Establish Task Forces to deal with specific tasks in a defined time frame.

d. **Procedures.**

- (1) The President shall act as Chairman.
- (2) In the event of an equality of votes, the President shall have a second casting vote.
- (3) The Executive Committee shall report to Council on its stewardship of the Federation's affairs at each World Rose Convention and on its behalf the President should regularly update members via World Rose News or other specific means.

## 1. The Alumni Network

Our past office bearers have a wealth of shared knowledge, experiences, and memories, understood by those who served before them, those who served with them and those who will soon join the alumni community.

As part of the Federation's family, alumni can access a range of opportunities and benefits including professional support and be part of a community to further promote the love of growing Roses.

### a. Composition

- i. Past Office Bearers of the Federation.
- ii. The President and Treasurer – ex officio
- iii. In attendance – The Executive Director

### b. Quorum

A majority of Members.

### c. Duties

At the direction of the Executive Committee, investigate specific projects essential to the future well-being and promotion of the Federation.

## 2. The Awards Committee

### a. Composition.

- (1) The Chairman and Vice Chairman
- (2) The President (Ex Officio)
- (3) The Treasurer (Ex Officio)
- (3) One delegate from each Member Country.

In attendance: The Executive Director

### b. Quorum.

A majority of the Members, provided that this does not fall below 12 Members.

### c. Between World Rose Conventions

In the period between successive World Rose Conventions, the work of the committee will be carried out by a Working Party, consisting of

- (1) The Chairman and Vice Chairman.
- (2) A delegate from each geographical region equal to the number of Vice Presidents approved by Council from time to time.
- (3) The President and Treasurer (Ex-Officio)

In attendance: The Executive Director

### d. Duties. To consider and recommend to Council through the Executive:

- (1) Gardens to receive the WFRS Award of Garden Excellence
- (2) Roses to be included into the World Rose Hall of Fame and the Old Rose Hall of Fame
- (3) The award of a special prize for a particularly meritorious event or act in the rose world.
- (4) Book(s) to receive the WFRS Literary Award

### e. Procedures.

- (1) The WFRS Award of Garden Excellence  
– See Annex A
- (2) The World Rose Hall of Fame and The Old Rose Hall of Fame  
– see Annex B
- (3) Special Prize – Suggestions may be made to the Chairman by any Member Country, members of the Executive Committee, Awards Committee and Past Presidents.

Subsequent action is at the discretion of the Chairman.

- (4) WFRS Literary Award – See Annex C

**PROCEDURE FOR THE NOMINATION AND SELECTION OF THE**  
**WFRS AWARDS OF GARDEN EXCELLENCE**

1. Introduction.
  - a. The award has been established in furtherance of the objectives of the Federation and, in particular, to improve the public's knowledge in all matters concerning the rose.
  - b. The WFRS Award of Garden Excellence recognises the highest levels of arrangement in the field of rose garden development, maintenance and display.
  - c. A maximum of 10 gardens may receive this award every World Rose Convention.
2. Eligibility. A garden may be eligible for an award provided it is:
  - a. At least five years old, a minimum of 500 roses and 100 varieties, and demonstrated sustained performance in providing high quality displays of roses which are:
    - (1) Beautiful and attractive and open to the public (**and/or**)
    - (2) Educational, whereby the knowledge of the public and its interest in roses is enhanced. (**and/or**)
    - (3) Of assistance with the preservation of the genus (**or**)
  - b. Sustained performance in conducting international rose trials.
  - c. Private gardens will be considered, but the public must have unlimited access throughout the full flowering period.
3. Nomination of Gardens.
  - a. One year before each World Rose Convention, the Executive Director is to circulate Member Countries and Members of the Executive Committee, asking for nominations for the WFRS Award of Garden Excellence.
  - b. There is no nomination limit per Member Country
  - c. Nominations by a Member of the Executive Committee must be made in conjunction with the Member Country in which the garden is located.
  - d. If the nominated Garden is located in a non member country, the nomination must be submitted by the WFRS Vice President for the Region.
  - e. The nominated is to be by the means of:-
    - (1) Nomination Form at Appendix 1
    - (2) A video maximum of 3 minutes showing an overview of the garden and how it achieves the WFRS Garden of Excellence criteria. Regarding the video, please consider that the video not as an advertisement, but to allow the jury to consider all the elements of the WFRS Garden of Excellence criteria. The quality of the video is of paramount importance. The video must be MP4 or similar format. Films in 'Youtube' format will not be accepted.

(3) An Executive Summary highlighting why this garden should receive an award and an assessment of the quality of the rose display, maintenance and impact on rose education. This should not exceed one x A4 sheet.

(4) An additional supporting document such as a guidebook or brochure may be provided.

- f. Evaluation forms (Appendix 2) are to be completed by two independent referees. Ideally, at least one of these referees should be from a different country to that in which the garden is situated. In the case of finding a foreign evaluator is impossible, then two referees from the same country would be acceptable, providing of course, that they are two independent referees. Independent referees would suggest that they didn't work at the garden or be a member of a club of the garden. In other words, provided that they do not have a vested interest in the garden. Both referees should have a good knowledge of the standards required. If this cannot be achieved, the nominator should discuss alternative options with the Awards Committee Chairman and the Executive Director. The garden assessments must be done free of charge. The evaluation of the garden is not to be considered as a support and promotion form, but as a real evaluation form.
- g. The information required to nominate the garden as described in e. and f. above is to be returned to the Executive Director not later than 6 months before the World Rose Convention.
- h. In addition to the information provided in g. above, the nominee must indicate a maximum of 2 people and their title/position who will represent the nominated Garden at the Awards Ceremony, in the event the garden's nomination is successful.
- i. The Executive Director is to send copies of all nomination forms, evaluations of independent referees, video and supporting document to the Chairman.

#### 4. GUIDELINES FOR REFEREES

- a. Referees must each complete the Evaluation Form (Appendix 2). The evaluation of the gardens, conducted by two referees, must NOT produce a mere promotional or support evaluation form, but a genuine, fair and true evaluation of the garden.
- b. Assessment Criteria.
  - 1) Beauty and attractiveness of displays.
  - 2) Condition and quality of maintenance.
  - 3) Education and interpretive achievements
  - 4) Quality of identifying rose cultivars, their classification, breeders code, breeder and year of introduction. (Note: This may be by physical signs for rose cultivars or via easy to follow electronic application).
  - 5) Demonstrate 'Sustainability of the maintenance', no spray (herbicide, fungicide. Insecticide) use of alternative methods.
  - 6) Diversity and completeness of collection.



- 7) Features and including impact on public.
  - 8) Comforts for visitors including seating/rest areas, shade/shelter, toilets and other amenities, disability access, convenient location of refreshments.
  - 9) Quality of Rose Trials (if any)
- c. Ratings for each of the criteria will be out of 10 points and should be applied as follows:
- 10 points – Outstanding, 100% for this criteria.
  - 8 points - Very good, high standard for this criteria.
  - 6 points - Good, complies with the criteria.
  - 4 points – Below standard for this criteria.
  - 2 points – Well below standard for this criteria.
  - 0 points – Non-compliant with this criteria.

## 5. AWARD COMMITTEE PROCEDURES

- a. Each Member Country will have only one nominated Delegate at the Award Committee Meeting whose name will be provided to the Executive Director prior to the commencement of the Committee Meeting. No proxies will be allowed.
- b. Copies of the nomination and referee evaluation forms are to be made available for perusal by the nominated Delegates at least one day prior to the Awards Committee Meeting at the World Rose Convention.
- c. The Committee Chairman will prepare a PowerPoint (or similar) presentation of the nominated gardens, including 3 minute video, for presentation at the Awards Committee Meeting. Gardens will be presented alphabetically in English by Member Country and, if a country has more than one nominee, by alphabetical garden name. When preparing the PowerPoint presentation, the Chairman will have taken the time to analyze each dossier in detail. The Chairman of the Awards Committee will offer a personal assessment of each application in the form of an overall rating (from 1 to 5 stars). The Chairman's assessment is intended solely as an aid to enable each member to take into account the overall quality of the application
- d. Clarification questions may be asked by Delegates but no lobbying will be permitted at the meeting.
- e. Individual Delegates will be required to nominate on a voting sheet up to 10 gardens maximum, they consider are worthy of a Garden of Excellence Award. The sheet will be completed and include the name of the voting Delegate and the Member Country they represent.
- f. The voting scores shall be tallied by the President of the WFRS, Executive Director and Chairman of the Awards Committee.
- g. The top 10 gardens, by number of votes, will be eligible to be recommended to the WFRS Council for approval. In the event of a tie for position 10, the Awards Committee Chairman will have the casting vote.

## 6. AWARD PLAQUE PROCEDURES

- a. The award winning Garden together with the VP for the WFRS region in which the Garden is situated will be notified in writing by the Executive Director. The exact wording to be used on the Award Plaque, based on the information provided as part of the application, will be included in the notification.
- b. The Garden's owners will be required to check the wording to be used on the Award Plaque. If necessary, they can amend the wording set out on the notification. Only 4 lines will be allowed on the Plaque. This will be:
  - 1) Name of Garden.
  - 2) Suitable Address (recognizing spatial limits)
  - 3) Country
  - 4) Date
- c. A copy of the wording to be used is to be signed by the Garden's owners and then sent to the Executive Director with a copy to the regional WFRS VP and the Plaque Producer. An address to which the plaque should be sent must also be provided.
- d. One Award Plaque will be made according to the authorised description and sent to the Garden's owners by registered post (unless other arrangements have been made with the Executive Director and Plaque Producer).

The Executive Director, relevant regional Vice President and Chairman of the Awards Committee will be notified that the Award Plaque has been sent by the Plaque Producer.

- e. It should be noted that:-
  - 1) The WFRS will pay for the cost of ONE Award Plaque and its postage.
  - 2) Duplicate copies of the Plaque can be produced and sent by the owners of the Garden if requested. However, these will be produced at the cost of the owners or Member Country.
  - 3) In the unfortunate situation where a plaque requires replacement due to theft, damage, aging etc. new plaques can be produced and sent at the cost of the owners of the Garden or Member Country.

## 7. PLAQUE RECEIPT AND AWARD CEREMONY

- a. Upon receipt of the plaque, the garden's owners must immediately notify the Executive Director, Chairman of the Awards Committee, Plaque's producer and relevant regional Vice President of the plaque's safe arrival.
- b. The Garden's owners must discuss a suitable Plaque presentation ceremony with the region's WFRS Vice President. Ideally, the President

of the WFRS, WFRS Awards Committee Chairman and Executive Director should be invited to this ceremony.

If not available, the region's Vice-President must be present and a Past President or other Official of the WFRS may be asked to participate in the ceremony.

- c. High resolution photos and a report to the award ceremony must be send to the Editor of World Rose News and posted on relevant WFRS social media sites.

8. MAINTAINING THE GARDENS WFRS GARDEN OF EXCELLENCE STANDARDS AND WITHDRAWAL OF THE AWARD.

- a. The relevant regional WFRS Vice-President will regularly monitor the condition of the awarded Gardens in their region and ensure they are up to standard. This will be done at least between successive World Rose Conventions.
- b. If a Garden is not maintained to an acceptable standard in the opinion of the Vice-President, the President and Executive Director will be immediately informed.
- c. The Executive Director will arrange for an independent report to be prepared by a suitably qualified assessor.
- d. If the Garden is determined to be below the necessary standard, the Executive Director will inform the Garden owners that the Garden details will be removed from the relevant WFRS sites and the Garden should cease promoting itself as a WFRS Garden of Excellence. The plaque of the Award will be removed to avoid any confusion.
- e. A Garden may have its WFRS Garden of Excellence status re-instated, if it demonstrates suitable improvements which bring it up to Award winning standards.

9. CHANGE OF DETAILS

- a. If the Garden's details including the name(s) of the owners, address, or significant changes to rose numbers or varieties occur, the Executive Director and WFRS Webmaster are to be informed as soon as possible.

## APPENDIX 1 TO ANNEX A

### WFRS AWARD OF GARDEN EXCELLENCE

#### NOMINATION FORM

1. Details of Garden.
  - a. Full name of garden:
  - b. Address and telephone number:
  - c. Web site details –( if applicable:)
  - d. email address of the owner of the garden:
  - e. Name of owner:
  - f. Historical background:
  - g. Name of Curator/Supervisor/Head Gardener:
  - h. Previous Honours or awards:  
(Please state dates)
  - i. Opening dates and times:
  - j. Number of plants and cultivars:
  - k. Provide evaluations of the garden and its merits by TWO independent referees who support the nomination (see Appendix 2).

Executive Summary. Please state briefly why this garden should receive the award. Include an assessment of the quality of the rose display, maintenance and impact on rose education. The summary should be accompanied by a short video (no more than 3 minutes duration) and **not more than one** other supporting document such as guidebook or brochure. The text should not exceed one x A4 sheet, which should be enclosed with the other documentation.

Date:

Signed:

Name (Print):

Member Country:

Position in National Society:

**WFRS AWARD OF GARDEN EXCELLENCE****EVALUATION FORM**1. Details of Garden.

- a. Name of Garden:
- b. Address and telephone number:
- c. Email address:

2. Evaluation.

- a. I have received a copy of the nomination for the above garden for a WFRS Award of Garden Excellence.
- b. I have had a good knowledge of this garden for.....years.
- c. My opinions are based on my experience of this garden and my last visit on..... (date).
- d. I give the garden the following ratings:

(Please grade from 1 to 10, poor to excellent, using **Precise grades, with no errors.**

**Assessment Criteria**

	Rating
Beauty and attractiveness of displays:	.....
Condition and quality of maintenance:	.....
Sustainability of maintenance (no spray including herbicide, No fungicide, no insecticide, and the development of Alternative methods with a notation on 10 points	.....
Educational and interpretive achievements:	.....
Quality of identifying rose cultivars, their classification	.....
Breeders code, breeder and year of introduction, (Note: This may be by physical signs for rose cultivars or via easy to follow electronic application):	.....
Diversity and completeness of collection:	.....
Features including impact on public:	.....
Comforts for visitors, including seating/rest areas, Shelter/shade, toilets and other amenities, disability access, convenient location of refreshments outlets:	.....
Quality of rose trials (if any)	.....

- e. I support the award of a WFRS Award of Garden Excellence.
- f. Supporting comments are attached.

Date: ..... Name (print): .....

Signature .....

Address: .....

.....

Tel No: ..... Fax No: .....

E-mail: .....

**PROCEDURE FOR THE APPOINTMENT OF ROSES TO**  
**THE WORLD ROSE HALL OF FAME AND THE OLD ROSE HALL OF FAME**

1. Introduction.
  - a. The awards have been established in furtherance of the objectives of the Federation and, in particular, to improve the public's knowledge on all matters concerning the rose.
  - b. The awards of the Hall of Fame and the Old Rose Hall of Fame recognise the popularity of the winners to the public.
  - c. The greatest importance will be given to the international, even worldwide, distribution of the proposed rose, as well as to its flowering.
2. Eligibility. A rose may be eligible for an award as follows:
  - a. If it has been in commerce for 15 years.
  - b. Only if it has not already received this particular award.
  - c. Any type of 'modern' rose shall be entitled to consideration for the Rose Hall of Fame.
  - d. Any rose introduced before 1900 shall be eligible for consideration for the Old Rose Hall of Fame.
3. Nomination of Cultivars.
  - a. The Executive Director shall seek nominations from each Member Country **AT LEAST 12 MONTHS** before each World Rose Convention and forward them to the Chairman.
  - b. Each Member Country shall be initially requested to nominate THREE modern rose cultivars for consideration in compiling the final voting paper.
  - c. Each Member Country shall also be requested to nominate **THREE** cultivars of Old Garden Roses, on the same basis. A simple summary of the characteristics of the proposed variety / varieties will be written on the following model:
    - the picture:
    - the variety proposed:
    - the date of creation:
    - the name of the breeder:
    - the type of rose:
    - single or repeat flowering?
    - the disease resistance?
    - the distribution / sales; national? Regional? International?
    - the results in international rose competitions:
    - other recommendations:
  - d. The Chairman shall then prepare a ballot paper for voting by each Member Country listing **ONLY** the combined top five nominations in each category in alphabetical order.
  - e. Each Member Country shall be instructed to vote for **ONE** variety **ONLY** in each category.
4. Recommendations by the Awards Committee.

- a. The Chairman of the Awards Committee shall tally the winners of the WFRS Rose Hall of Fame and the Old Rose Hall of Fame to be decided by a majority vote.
  - b. Having thus arrived at a winner for the Hall of Fame, the Executive Committee shall arrange for a portrait of the winning rose to be painted and framed for presentation to the breeder.
  - c. No picture of the winner of the Old Rose Competition shall be painted. The announcement of the winner is to be illustrated by an appropriate holographic print.
5. Subsequent Action.
- a. The presentation of the portrait is to take place at a World Rose Convention or, if the breeder is not in attendance, at a time and place arranged by the President and the Chairman.
  - b. This award permits the breeder or introducer to use the WFRS logo on promotional material free of charge.



**PROCEDURE FOR THE NOMINATION AND SELECTION OF THE**  
**WFRS LITERARY AWARD**

1. Introduction.

- a. This award has been established in furtherance of the objectives of the Federation and, in particular, to improve the public's knowledge and perception regarding the enjoyment derived from roses.
- b. The WFRS Literary Award recognises the author's(s') knowledge and expertise of the subject and the extent to which (a) it promotes and encourages the growing of roses through education; or (b) advances the scientific horticultural knowledge base of the hobby; or (c) provides simple lay public textbooks to teach the basics of growing roses; or (d) constitutes an exceptional reference work; or (e) captures the attention and admiration of the public for the quality and presentation of the rose as a flower form of beauty.
- c. A book is not a pamphlet, and
  - i) is generally available to members of the public;
  - ii) is not an annual – only on very special years/anniversaries;
  - iii) is not a picture book, e.g. a catalogue, but is a classical publication that will stand the test of time; and
  - iv) must have an ISBN.
- d. There shall be no limit to the number of awards given.

2. Eligibility.

A book may be eligible for an award, which has:

- a. Been published anywhere in the world and in any language not earlier than 5 years prior to the date of a World Rose Convention.

3. Nominations.

- a. One year before a World Rose Convention, the Executive Director shall circulate to Member Countries, Members of the Executive Committee and Past Presidents, requesting nominations for the WFRS Literary Award (see Appendix 1).
- b. The nomination must be typed, not hand written, should clearly have the country on the nomination form, and include a biography of each assessor.
- c. The nomination is to include supporting evaluations by two independent referees who possess the appropriate credentials to understand the content of the book (see Appendix 2). These referees are arranged by the nominator.
- d. The Executive Director shall send copies of all nominations and evaluation reports to the Chairman no later than 9 months before the World Rose Convention.

4. Procedure/Recommendations.
  - a. All nominated books/publications, together with the nomination and evaluation forms will be displayed at the World Rose Convention prior to the Awards Committee Meeting.
  - b. The Chairman will review the nominations and evaluations received with the Members of the Committee at their meetings at the World Rose Convention and provide a secret ballot paper for final voting on recommendations for approval by the Council.
5. Subsequent Action.
  - a. Authors of books/publications granted the award shall receive it at a special ceremony by arrangement with the President.
  - b. The award shall consist of a suitably inscribed presentation certificate.
  - c. This award permits the author and publisher to use the information in promotional materials including the WFRS logo.

**WFRS LITERARY AWARD NOMINATION FORM**

**THIS FORM AND ACCOMPANYING DOCUMENTATION MUST BE TYPED**

(To be submitted to the Executive Director along with **TWO** independent referee evaluations). Each independent referee must possess the appropriate credentials to understand the content of the book. A biography of each Assessor must accompany the nomination.

**1. Details of Book.**

- a. Title:
- b. Author(s):
- c. Date of Publication:
- d. Publisher:
- e. Email address of Publisher
- f. Published in (Countries):
- g. Published in (languages):
- h. ISBN:

**2. Executive Summary of the Work.**

Please outline the scope of the work including page size, number of pages, etc. Also state briefly under which criteria this book should receive the award. Include a detailed description of its content relative to the award criteria (as detailed previously under the Procedures relative to the Award, Section 1, Introduction, Clause b.) This summary should not exceed one x A4 sheet.

Date: ..... Signed: .....

Name: .....

Member Country: .....

Position in National Society: .....

**Copies of the book are NOT required at this stage.**

**Arrangements will be made by the Chairman of the Awards Committee for the book/publication, nomination and evaluation forms to be displayed at the World Rose Convention.**

**WFRS LITERARY AWARD – EVALUATION FORM****THIS FORM AND ACCOMPANYING DOCUMENTATION MUST BE TYPED****1. Details of Book.**

- a. Title of Book:
- b. Author:

**2. Evaluation/Assessment of the Work.**

- a. I have received a copy of the nomination for the above book for a WFRS Literary Award
- b. I thereby submit my detailed evaluation/assessment of the work (limited to 1 additional sheet) relative to the award criteria and other contributing factors.
- c. In summary I would rate the book/work as follows:

(Please grade from 1 to 5, poor to excellent; you need not score on each and every category only those pertaining directly to the work.)

	Rating
Educational Content:	.....
Historical/Scientific importance:	.....
Beauty of illustrations/typography:	.....
Lasting Value as a reference work:	.....
Impact on the public:	.....
Teaching impact:	.....
Contribution to culture:	.....

2. \*I .....

**support this work for a WFRS Literary Award.**

Date ..... Signed.....

Address:.....

.....Post Code .....

Tel No: .....Fax No: .....

E-mail: .....

### 3. The Breeders' Club.

#### a. Composition

- (1) The Chairman and Vice Chairman
- (2) The President ) Ex Officio
- (3) Authorised representatives of Members of the Breeders' Club.  
In attendance: The Executive Director

#### b. Quorum

A majority of members, provided that this does not fall below 5 members.

#### c. Duties

- (1) To strengthen ties between professional and amateurs, at the same time encouraging discussion and exchange of opinions between its members.
- (2) Explore the possibility for breeders to be present as exhibitors or lecturers at Regional and World Rose Conventions.
- (3) Review the guidelines and co-ordination of international rose trials.
- (4) Prepare written articles for inclusion in the World Rose News.
- (5) To collaborate with the International Rose Trials Standardisation Committee.
- (6) The Breeders' Club shall report to Council only through the Executive Committee.
- (7) To continue the work previously undertaken by the former WFRS Classification & Registration Committee.



## The World Federation of Rose Societies

Registered Charity No. 1063582

Derek Lawrence – Executive Director

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Tel: (44) 1 454 310 148 • Email: [dereklawrence@talktalk.net](mailto:dereklawrence@talktalk.net)

### THE BREEDERS' CLUB APPLICATION AND REGISTRATION FORM

Applicant's Full Name: .....

Postal Address: .....

.....

.....

.....

Email Address: .....

Telephone: ..... FAX: .....

(The following information will be recorded on the WFRS Web site – if applicable)

Company Name .....

Website Address .....

Contact Person: .....

Email address of contact person: .....

Postal Address: .....

.....

.....

Telephone: ..... FAX: .....

Signature .....

Please return registration form to the Executive Director at the above address.

#### 4. The Convention Liaison Committee

a. Composition.

- (1) The Chairman and Vice Chairman
  - (2) The President (Ex Officio)
  - (3) The Treasurer (Ex Officio)
  - (3) One delegate from each Member Country
- In attendance: The Executive Director

b. Quorum.

A majority of the Members, provided that this does not fall below 12 members.

c. Between World Rose Conventions

In the period between successive World Rose Conventions, the work of the committee will be carried out by a Working Party, consisting of

- (1) The Chairman and Vice Chairman
- (2) A delegate from each geographical region equal to the number of Vice Presidents approved by the Council from time to time.
- (3) A representative from the organising Committee of the last World Rose Convention
- (4) A representative from the organising Committee of the next World Rose Convention.
- (5) The President and Treasurer (Ex-Officio)

In attendance: The Executive Director

d. Duties. To consider applications and recommend to Council the allocation of World Rose Conventions.

e. WORLD ROSE CONVENTIONS

Procedures.

- (1) One year before each World Rose Convention, the Executive Director is to circulate Member Countries advising them that applications to host future World Rose Conventions should be submitted not later than six months before the next Convention. This letter is to include copies of the Guidelines (see Annex A) and an application form (see Annex B).
- (2) Completed application forms are to be sent to the Executive Director who will circulate them to the Chairman of the Convention Committee and the Executive Committee.
- (3) All material relating to the Member Country's application to host a World Rose Convention must be received by the Executive Director, at least 2 months prior to the commencement date of the World Rose Convention at which the site selection is decided. This will enable those Member Countries who wish to instruct their delegate sufficient time to peruse all application material. The Executive Director will arrange distribution of the material within 7 days of receipt.

- (4) Under no circumstances, are incentives (financial or otherwise) to be offered to another Member Country, its Officials or Delegates -
- to solicit support for a Member Country's application; or to
  - encourage the withdrawal of an application.

Any breaches of these instructions are to be brought to the attention of the President and/or Convention Committee Chairman and/or Executive Director immediately. If a Member Country, its Office Bearers or Associates are found to have disregarded these instructions, the Executive Committee will have the authority to disqualify the application.

- (5) Mementos and/or promotional items may only be distributed to Delegates at World Rose Conventions, once the site selection process has been completed.
- (6) All material relating to the Member Country's bid must be circulated via the Executive Director.

**Direct mailing to Member Countries is prohibited.**

- (7) Each applicant Member is to make a power point presentation at the next World Rose Convention, which may last up to 30 minutes, with time for questions afterwards.
- (8) The Committee will then vote by secret ballot for the selected applicant for approval by Council. In the event of three or more applicants with no applicant receiving a majority on the first ballot, balloting should continue between the top two applicants determined by the first ballot.
- (9) The management of World Rose Conventions, once site selection by the Convention Committee and approved by Council, will reside with the Convention Liaison Committee.
- (10) The contract to hold a WFRS World Rose Convention is made directly with the Member Country selected and may be delegated by that Member Country to one of its affiliated societies as host site. However, the overall and particularly financial responsibilities detailed in the contract remain with the Member Country and not the chosen affiliate of that Member Country.

e. **REGIONAL ROSE CONVENTIONS.**

- (1) These will be held under similar arrangements to the World Rose Conventions except that:
- (a) The Executive Committee will consider and approve applications.
  - (b) The registration fee must include a per capita levy which is to be paid to the WFRS Treasurer within three months of the end of the Convention.
- (2) Regional Rose Conventions must not take place within six months of a World Rose Convention.



**GUIDELINES FOR MEMBER COUNTRIES WISHING TO HOST A**  
**WORLD ROSE CONVENTION**

1. **INTRODUCTION**

The World Rose Conventions are run under the sole auspices of the World Federation of Rose Societies (WFRS) Executive Committee and Council. The Executive Committee and Council, however, delegate the detailed organisation of each successive Convention to a WFRS national member society. Guidelines detail the procedures to be followed in submitting applications to host a convention. It is essential that applicants read the guidelines before presenting their application. Submissions are accepted under the understanding that applicants have fully understood the terms and conditions of hosting a World Rose Convention.

Copies of the 'World Federation of Rose Societies Guidelines For Member Countries Wishing To Host A World Convention' are available to download from the WFRS website, [www.worldrose.org](http://www.worldrose.org) or available by request from the Executive Director email: [info@worldrose.org](mailto:info@worldrose.org)

2. **Application Form follows:**

**THE WORLD FEDERATION OF ROSE SOCIETIES**  
**APPLICATION TO HOST A WORLD ROSE CONVENTION**

This form is for use by a Member Country applying to host a World Rose Convention. The application should be signed by TWO OFFICIALS OF THE **MEMBER COUNTRY** and sent to the WFRS **Executive Director** **NOT LATER THAN 6 MONTHS BEFORE THE NEXT WORLD ROSE CONVENTION.**

Application from (name of Member Country):

.....

to host the World Rose Convention for the year .....

In (host city).....

From (date) ..... to (date) .....

If this application is successful, it is our intention that the following Officer will act as co-ordinator until further notice:

Name: .....

Address: .....

.....

Tel: .....Fax: ..... e-mail: .....

Additional information required in support of this application is attached.

If successful, this Society will send a report every six months prior to the Convention to the Chairman of the Convention Committee.

The above named Society will guarantee a minimum attendance of 300 people to the Convention. and pay a per capita levy to the World Federation, which is currently £25(sterling) per registered delegate.

(Signature) .....Position ..... Date .....

(Signature) .....Position ..... Date .....

**APPENDIX 1 TO ANNEX B**

**ADDITIONAL INFORMATION REQUIRED IN SUPPORT OF  
APPLICATION TO HOST THE .....WORLD ROSE CONVENTION**

**VENUE:**

Host City:.....

Nearest International Airport: .....

Main Convention Hotel: .....

Address: .....

.....

Number of Rooms:.....

Approx. Tariff:.....

Double: .....Single: .....

Convention Centre (if different from Main Convention Hotel):.....

Address: .....

.....

**Convention Centre Facilities:**

Lecture Halls (minimum two):..... 1. Seating for .....people

2. Seating for ..... people

3. Seating for ..... people

? Are there Meeting Rooms for:

WFRS Council ..... - 80 people .....

WFRS Executive/Standing Committees - 20 people .....

Standing Committees - 60 people.....

? What banqueting facilities are available:

1. Seating for .....people

2. Seating for .....people

3. Seating for .....people

? Will there be a designated room, serving tea or coffee, to be used as a meeting point for delegates at all times .....

? What rest/first aid facilities would you plan to provide .....

.....

? Do you plan to hold a Rose Show/Exhibition. Please state venue: .....

.....

### OTHER ACCOMMODATION

? Do you intend to provide other accommodation separately from the Convention Hotel – please list:

Hotel .....Approx Tariff: .....Double: ..... Single: .....

Distance from Convention Centre .....

Hotel .....Approx Tariff: .....Double: ..... Single: .....

Distance from Convention Centre .....

Hotel .....Approx Tariff: .....Double: ..... Single: .....

Distance from Convention Centre .....

University Accommodation.....

Approx Tariff: .....Double ..... Single.....

Distance from Convention Centre .....

Will you provide transport between these hotels and the Convention Centre?

.....

? Will this transport be free or on repayment .....

### LECTURES

? Will you invite lecturers from all parts of the world, speaking on different subjects; please give examples

Name ..... Subject .....

Name ..... Subject .....

## TOURS

Please give examples of tour venues during the Convention week:

Gardens.....Local Sites .....

Gardens .....Local Sites .....

Gardens .....Local Sites .....

## PRE & POST CONVENTION TOURS

? What are your plans for pre & post Convention Tours:

1. Pre Convention Tours:.....

2. .Post Convention Tours: .....

Name of proposed Tour Operator:.....

Address: .....

.....

Tel:.....Fax: .....e-mail:.....

## PRESENTATION AT THE WORLD ROSE CONVENTION

Your presentation will take place at the Convention Committee Meeting at the next World Convention. You will be allocated one half hour for the presentation with time for questions afterwards. You may include a slide, video or power point presentation. You should provide the meeting with estimated costs of accommodation, Convention week tours and any other out of pocket expenses they may incur, for example dining out. It is also important that you give information on local amenities, for example restaurants, banks, shops, bus and train services etc.

**Please remember that the registration fee for delegates to Conventions must include the per capita levy due to the World Federation, which is currently £25 per registered delegate.**

It is the applicant's responsibility to ensure that any videotape used is compatible with the television system of the country in which the presentation is to be made.

Name and address of presenter(s): .....

.....

.....

## **ANNEX C**

### **THE WORLD FEDERATION OF ROSE SOCIETIES** **GUIDELINES FOR MEMBERS WISHING TO HOST A REGIONAL CONVENTION or HERITAGE** **ROSES CONFERENCE**

#### **1. Introduction**

- a. Only WFRS Members may apply to hold a Regional Convention or Heritage Rose Conference.
- b. Application should be made in writing to the WFRS Executive Director at least six months before the proposed dates of the Regional
- c. The Executive Director will acknowledge the application and send the necessary form to the applicant by return of post
- d. The form should be completed and signed by 2 officers of the Member Society and copies sent to: The President, The Executive Director and the Area Vice President.

Guidelines detail the procedures to be followed in submitting applications to host a Regional Convention or Heritage Roses Conference. It is essential that applicants read the guidelines before presenting their applications. Submissions are accepted on the understanding that applicants have fully understood the terms and conditions of hosting a Regional Convention.

Copies of the ' World Federation of Rose Societies Guidelines Wishing To Host A Regional and / Or A Heritage Roses Conference' are able to download via the WFRS website [www.worldrose.org](http://www.worldrose.org) or by request from the Executive Director email: [info@roseworld.org](mailto:info@roseworld.org)

#### **2. Application Form attached follows:**

**THE WORLD FEDERATION OF ROSE SOCIETIES**  
**APPLICATION TO HOST A REGIONAL ROSE CONVENTION**

This form is for use by a **Member Country** applying to host a Regional Convention. The application should be signed by TWO OFFICIALS OF THE MEMBER COUNTRY and sent to the WFRS Executive Director.

Application from (name of Member Country):

.....

to host a Regional Rose Convention

In (host city).....

From (date) ..... to (date) .....

If this application is successful, it is our intention that the following Officer will act as coordinator until further notice:

Name: .....

Address: .....

.....

Tel: ..... Fax: ..... e-mail:.....

The above named Society will guarantee a minimum attendance of 100 people to the Convention, and pay a per capita levy to the World Federation, which is currently £15(sterling) per registered delegate.

(Signature) ..... Position..... Date .....

(Signature) ..... Position..... Date .....

(Signature) ..... Regional Society Position..... Date .....

## **5.. Conservation and Heritage Committee**

### **a. Composition**

- (1) The Chairman and Vice President
- (2) The President (Ex Officio)
- (3) The Treasurer (Ex Officio)
- (3) One delegate from each Member Country.

In attendance: The Executive Director

### **b. Quorum.**

A majority of Members, provided that this does not fall below 12 Members.

### **c. Between World Rose Conventions**

In the period between successive World Rose Conventions, the work of the committee will be carried out by a Working Party, consisting of

- (1) The Chairman and Vice Chairman
- (2) A delegate from each geographical region equal to the number of Vice Presidents approved by Council from time to time.
- (3) The President and Treasurer (Ex-Officio)

In attendance: The Executive Director

Quorum: A majority of Members

### **d. Duties.**

To consider and recommend to Council –

- (1) To establish international recognition of dates whereby roses may be classified as 'heritage' roses.
- (2) To help and assist in the identification of old roses with the correct names wherever they are found in natural habitats or planted throughout the world and to identify rare varieties of historical and botanical importance and ensure that they are preserved.
- (3) To solicit contributions in support of research projects suggested by the committee subject to oversight and approval of the Executive Committee.
- (4) To support and share information on internationally recognised rose data bases
- (5) To encourage the formation of specific rose interest groups and support them in locating gardens throughout the world where these roses are featured and preserved.
- (6) To encourage:
  - a) Heritage / Historic Rose Societies to join the WFRS as Associate Members.
  - b). National Heritage / Historic Societies to affiliate with National Rose Groups;
  - c) Associate Members and Breeders' Club Members to join their National Heritage / Historic groups.



- (7) To liaise with all Heritage Roses / Historic Groups and encourage participation in Heritage Rose Conventions.
- (8) Heritage Rose Conventions will be held in the year following the World Rose Convention. The Heritage Rose Convention maybe combined with a Regional Convention. Application procedures and the WFRS levees will be the same as those applying to WFRS Regional Conventions.
- (9) All WFRS Regional and World Conventions will be encouraged to have some content devoted to Conservation and Heritage matters.
- (10) To provide news of its activities for the publication in World Rose News, the WFRS Rose Group newsletter "by any other name" and on the WFRS website.
- (11) Nominate an Editor (s) for "by any other name" for approval by the Executive Committee.

## **6. Honours Committee**

### **Introduction**

One of the most important functions of the World Federation of Rose Societies is to recognise those who have provided outstanding service to the rose and / or the WFRS.

The WFRS may award Honours for the following categories:

- \* Service to the Federation
- \* “President Emeritus Medal”
- \* Service to the Federation and the Rose
- \* Service to the Rose – “World Rose Award”
- \* Service related to WFRS Events – “Silver or Bronze Commemorative Medallions”

It is stressed that office bearers of the WFRS and those organizing WFRS events do not automatically receive ‘Honour Awards’.

They are only to be provided for outstanding service and based upon a comprehensive citation which must detail why the contribution is “outstanding”.

The Honours Committee must take these factors into consideration.

A person may qualify, in exceptional circumstances, to receive more than one medal. However, they should receive an additional Honour or Commemorative Medal that is less significant than that already received in that category.

For example, a person who has received a Gold Honours Medal could not receive a Silver or a World Rose Award, however they could receive a Silver or Bronze Commemorative Medallion or an Emeritus title.

### **Composition of the Honours Committee**

The Honours Committee will be selected by the new elected President and b subject to the approval of the Executive Committee.

#### **a. Composition**

1. The President
  2. The Immediate Past President
  3. Three Members recommended by the President and subject to approval of the Executive Committee.
- In attendance – The Executive Director.

The composition of the Honours Committee should represent, as much as possible, a reasonable geographic spread of Member Countries. However, the Members should be first selected on merit, pro-activity and commitment to the WFRS at a global level.

**b. Quorum**

3 Members

**c. Duties**

1. To review from time to time the title and description of the Honours awarded by the WFRS.
2. To solicit in advance of World Rose Conventions nominations for Honours from Member Countries, from Members of the Honours Committee and from Past Presidents.
3. To solicit in advance of World Rose Conventions, Regional Conventions and Heritage Conferences nominations for Commemorative Medallions from Members of the Honours Committee; the President; the Executive Director; Chairman of Convention Committee and the National Society of the Host Country to World and / or Regional Conventions and / or Heritage Conferences.
4. To recommend to the Executive Committee the award of Honours and Commemorative Medallions between World Rose Conventions when deemed appropriate,
5. To recommend to the Executive Committee in advance of World Rose Conventions, Regional Conventions and Heritage Conferences the award of Honours and Commemorative Medallions at each World Rose Convention (to permit appropriate engraving of awards).

**Procedures and Numbers of Awards**

**a. Emeritus Recognition**

1. The title of Emeritus may be awarded to past Presidents only.
2. At any one time, there can only be two living Presidents Emeritus.
3. In the event that a President Emeritus dies, the Honours Committee will consider whether a replacement should be appointed and such appointment will be announced within 6 months of the death of the previous awardee.
4. Any new President Emeritus recipient will be appropriately recognised at the next WFRS World Convention.
5. Any Past President member of the Committee, who may be in consideration for an Emeritus award, shall stand down while the remainder of the Committee discuss the matter.

**b. Honours**

1. The number of Honours awarded during the period from one World Rose Convention to the next World Rose Convention, shall not exceed:
  - Gold Medals - maximum 2
  - Silver Medal – maximum 4
  - World Rose Award – maximum 4
2. Honours awarded between World Rose Conventions are to be given at an appropriate ceremony at the discretion of the Honours Committee,
3. Honours at World Rose Conventions shall be presented at either the opening or closing ceremonies at the discretion of the Executive Committee.
4. Any Member of the Committee, who may be in consideration for an award, shall stand down while the remainder of the Committee discuss the matter.

**c. Commemorative Medallions**

1. The number of Commemorative Medallions awarded during the period from one World Rose Convention to the next World Rose Convention at each Convention shall not exceed:
  - World Conventions  
Silver – maximum 2  
Bronze – maximum 2  
(Overall maximum 3 Medallions of silver plus bronze).
  - Regional Conventions  
Silver- maximum 2  
Bronze - maximum 2  
(Overall maximum 2 Medallions of silver plus bronze)
  - International Heritage Conference  
Silver – maximum 2  
Bronze – maximum 2  
(Overall maximum 2 Medallions of silver plus bronze)
2. Commemorative Medallions awarded between World Conventions are to be given at an appropriate ceremony at the relevant Regional Convention or Heritage Conference or at a subsequent World Rose Convention at the discretion of the Honours Committee.
3. Any member of the Committee, who may be in consideration for a commemorative medallion, shall stand down while the remainder of the Committee discuss the matter.

#### **Recipients of WFRS Awards.**

##### **a. President Emeritus**

“In recognition of exemplary and outstanding service to the Federation by a Past President”

##### **b. WFRS Gold Medal**

“In recognition of outstanding service to the Federation and the Rose by officers of the Federation, and to Rose Breeders whose work is paramount of the evolution of the Rose.”

##### **c. WFRS Silver Medal**

“In recognition of significant service to the Federation and the Rose”.

##### **d. World Rose Award**

“In recognition of dedicated service to the Rose by officers of the Federation and in particular officers of our National Member Societies.”

##### **e. Commemorative Medallions**

Silver / Bronze

“In recognition of support of the World Federation of Rose Societies World Rose Conventions and Regional Conventions and / or other WFRS events.

Recipients may include:

- Dignitaries of Cities (or the City itself) who have given their support to World and / or Regional Conventions.
- Directors of Parks and open spaces (or the governing body) who have contributed to the organization of World and / or Regional Conventions:
- Convenors of World and Regional Conventions and Heritage Conferences.
- Member Societies celebrating a particular anniversary of their Society.

#### **Nomination For Awards**

##### **a. Emeritus**

Nominations for this position must have received a WFRS Gold Medal and no longer hold any leadership position of the WFRS. Nominations must include detailed description of:

1. Details – dates of exemplary and outstanding service together with positions held in WFRS.
2. Exemplary – what has been achieved to deserve status of exemplary including achievements and innovation?
3. Outstanding – what has been outstanding including commitments and contributions?

**b. Honours**

1. Gold Medal

Nominations must include descriptions of exemplary and outstanding service achievements including.

- Number of years in roses or rose breeding;
- Offices held, especially Vice President and President and other senior WFRS positions, at all levels – local, state, district, national, WFRS and dates;
- Committee chairmanship, especially Member Country and WFRS and dates;
- Editorial, authorship of articles, bulletins, pamphlets, books, research material and dates;
- Achievements in the rose world and as an officer of a society, especially WFRS; and
- WFRS Conventions attended.

2. Silver Medal

Nominations must include detailed descriptions of significant service achievements including:

- Number of years in roses;
- Offices held at all levels – local, state, district, national, WFRS and dates;
- Committee chairmanships, especially national and WFRS and dates;
- Editorial, authorship of articles, bulletins, pamphlets, books, research material and dates;
- Achievements in the rose world and as an officer of a society, especially WFRS; and
- WFRS Conventions attended.

3. World Rose Award (Bronze)

Nominations must include detailed description of dedicated service to the Rose. In particular, for service as officers of our Member Countries including:

- Number of years in roses;
- Contribution to the rose particularly in the relevant Member Country or Region including offices held and activities in rose development and promotions.

**Commemorative Medallions**

1. Silver Medallions

The nomination should detail the effort and commitment provided by the nominee in planning for and delivering the Convention or Conference.

2. **Bronze Medallions**  
The nomination should detail the effort and commitment made in organizing the program tours, accommodation and smooth delivery of the Convention or Conference.

### **Nominators**

- a) **President Emeritus Awards**  
The President, Immediate Past President or Members of the Honours Committee may nominate individuals.
- b) **Honours Awards**  
The President, Past Presidents, the Honours Committee or Member Countries may nominate individuals.
- c) **Commemorative Medallions**  
The President, Honours Committee, Executive Director, Chairman of Convention Committee and the National Society of the Host Country for World and / or Regional Conventions and / or Heritage Conferences may nominate individuals to be considered for Commemorative Medallions.

### **Nomination Requirements**

- a) **President Emeritus Award**  
Nominations can be made to the Executive Director within three months of the passing of an existing Emeritus or, if no immediate replacement is appointed at least four months prior to a World Convention.  
Nominations must be accompanied by an appropriate citation.
- b) **Honours Awards**  
Nominations on the attached form, accompanied by the citation, must be received by the Executive Director at least four months prior to a World Convention.
- c) **Commemorative Medallions**  
Nominations on the attached form, accompanied by a citation, must be received by the Executive Director at least three months prior to a World or Regional Convention or Heritage Conference.

The Executive Director will circulate all nominations for a Committee Vote having first determined the nominations meet the necessary criteria to be considered.

### **Medals**

- a) **Stocks of Medals**  
The Executive Director will be responsible for ensuring adequate stocks of medals are kept to ensure medals can be engraved in sufficient time to meet award ceremony dates
- b) **Replacement Medals**  
The WFRS will consider replacing awarded medals if they are lost or damaged. This may at the recipient, host country or WFRS expense as determined by the Committee.
- c) **Record of Recipients**  
Recipients details will be provided to the web-master for recording on the WFRS website and a synopsis of citations may be published in World Rose News or WFRS Social Media sites.

**THE WORLD FEDERATION OF ROSE SOCIETIES**  
**HONOURS NOMINATION FORM**

THIS FORM AND ACCOMPANYING DOCUMENT MUST BE TYPED

This form should be completed and returned to the WFRS President:.....

.....

NOMINATION FROM: ☐ Member Country ☐ Honours Committee ☐ Past President

Name of Nominator.....

Wishes to nominate (enter details of candidate):

Name: .....

Address: .....

Email address .....

Telephone: ..... Fax: .....

for consideration for the following Honour -  
President Emeritus,  
Gold Medal,  
Silver Medal,  
World Rose Award  
(delete as appropriate)

**A supporting citation must accompany all nominations.**

1<sup>st</sup> Signature:..... Title:.....

2<sup>nd</sup> Signature: ..... Title: .....

Date:.....

## THE WORLD FEDERATION OF ROSE SOCIETIES COMMEMORATIVE MEDALLION NOMINATION FORM

THIS FORM AND ACCOMPANYING DOCUMENTATION MUST BE TYPED

This form should be completed and returned to the WFRS President.....

NOMINATION FROM: ☐ National Society of the Host Country ☐ Honours Committee Member

☐ Chairman of the Convention Committee☐ Executive Director

Name of Nominator.....

Wishes to nominate (enter details of candidate):

Name .....

Address: .....

Email address .....

Telephone: ..... Fax: .....

for consideration for the following Medallion - Silver  
Bronze

**A supporting citation must accompany all nominations.**

1<sup>st</sup> Signature: ..... Title: .....

2<sup>nd</sup> Signature: ..... Title: .....

Date: .....



## **7. The International Rose Trials Standardisation Committee**

### **a. Composition.**

- (1) The Chairman and Vice Chairman
- (2) The President (Ex-Officio)
- (3) One delegate from each Member Country

In attendance: The Executive Director

### **b. Quorum.** A majority of Members provided that this does not fall below 12 Members.

### **c. Between World Rose Conventions**

In the period between successive World Rose Conventions, the work of the committee will be carried out by a Working Party, consisting of

- (1) The Chairman and Vice Chairman
- (2) A delegate from each geographical region equal to the number of Vice Presidents  
Approved by Council from time to time.
- (3) The President and Treasurer (Ex-Officio)

In attendance: The Executive Director

Quorum: A majority of Members

### **d. Duties**

- i. To examine the various scoring systems adopted for judging international rose trials in Member Countries and to recommend guidelines to standardise the judging procedures with the various countries, thus permitting increased international judges participation.
- ii. To liaise with the Classification & Registration Committee and the Breeders Club and confer; to consult with the International Registration Authority for Roses (IRAR) on all issues concerning the genus Rosa. In addition, the Committee is to work in co-operation with the Royal Horticultural Society, CIOPORA and other international bodies to enhance communication and the exchange of information.

## **8. The Promotions Committee.**

### **a. Composition.**

- (1) The Chairman and Vice Chairman
- (2) The President (Ex-Officio)
- (3) The Treasurer (Ex-Officio)
- (4) One delegate from each Member Country in attendance:

In attendance: The Executive Director

### **b. Quorum. A majority of Members provided that this does not fall below **12 Members.****

### **c. Between World Rose Conventions**

In the period between successive World Rose Conventions, the work of the committee will be carried out by a Working Party consisting of

- (1) The Chairman and Vice Chairman
- (2) A delegate from each geographical region equal to the number of Vice Presidents approved by Council from time to time.
- (3) The President and Treasurer (Ex-Officio)

In attendance: The Executive Director

### **(4) Quorum: A majority of the Members**

### **c. Duties. To be responsible for general fund raising in support of the objectives of the Federation; to gain philanthropic support and sponsorship for programmes administered by the Federation in fulfilling its objectives; and to recommend to the Executive Committee the endorsement, for fees, of rose-related products once evaluated worthy by the committee.**

### **d. Procedures**

- (1) Friends of the Federation

See Annex A

Please complete this form and email to :

**Executive Director:**

Mr. Derek Lawrence,  
76 Bennetts Court  
Yate, South Glos. BS37 4XH  
England  
[dereklawrence@talktalk.net](mailto:dereklawrence@talktalk.net)

**DONOR DETAILS**

I, (Prof, Dr, Mr, Mrs, Miss, Ms)

Name.....

Street

Address.....

Suburb/Town.....

State/Country.....

Post/Zip Code .....

Telephone.....

e-mail.....

I wish to donate the amount specified below, and to become involved in the activities of the "WFRS Friends of the Federation", and agree to be bound by the Articles of the World Federation of Rose Societies.

Are you a member of your National Rose Society Y/N?

Do you have any objection to your email address being released to other participants of the 'Friends' ..... Y/N?

Signed .....

Date.....

**Donation Category:**

- ☐ Patron £10,000 sterling
- ☐ Friend for Life - £200 Sterling
- ☐ New Friend -- £30 Sterling
- ☐ Continuing Friend - £25 Sterling
- ☐ Other Donations - £50/£100 Sterling

**ANNEX A**  
**To WFRS Standing Committees**  
**Composition & Procedures**  
**PROMOTIONS COMMITTEE**

**World Federation of Rose Societies**

The Federation's objectives  
are for the advancement of education  
for the benefit of the public in Horticulture  
and in particular in the  
conservation, cultivation and classification  
of the Rose (and its cultivars),  
as detailed in  
the Memorandum of Association.

(Copy of the Federation's Articles  
available upon request  
from  
the Executive Director)

# World Federation of Rose Societies



## Friends of the Federation

---

**Aims:-**

**To provide an opportunity for individuals to support and promote the World Federation of Rose Societies and its objectives.**

## **Participation**

Open to individuals who are members of a Rose Society or horticultural related body.

## **Donations**

- Minimum donation
  - New Friend - £30 sterling
  - Continuing Friend - £25 sterling
  - Friend for Life - £200 sterling
- Individuals may join at any time.
- Invitations to continue as a Friend will be issued following each World Rose Convention.

## **Entitlements**

- Donations of £200 or more entitle the donor to life participation in the Friends' Club.
- Donations of less than £200 but £25 or more entitle the donor to participate in activities of the Friends' Club until the conclusion of the next World Rose Convention.
- Electronic copies of WFRS World Rose News.
- Attendance (at own cost) at the WFRS Friends' Club dinners or events held during the participation period.
- Mailing list of other Friends' Club participants with whom you can correspond.
- Input into the promotion of WFRS.

## **Management**

- An Advisory Board, appointed by the Executive Committee, following recommendations from the Promotions Committee.
- To comprise The President, Executive Director, Treasurer, Chairman of the Promotions Committee and representatives from each WFRS region, namely: - Africa (1); Australasia (2); Central Asia (1); Europe (3); Far East (1); North America (2), South America (1) plus a representative from the country hosting the next WFRS World Rose Convention.
- The Advisory Board will report to the Promotions Committee at each World Rose Convention.
- All other matters of relevance to the Friends' Club will be dealt with by correspondence.
- The Friends' Club to produce regular updates (at least annually) of its activities in the World Rose News.

## **WFRS Executive**

### **President:**

Mr. Sushil Prakash

[Sushil.prakash@omegarenk.com](mailto:Sushil.prakash@omegarenk.com)

### **Treasurer:**

Ms. Martine La Belle

[rmdg@pacbell.net](mailto:rmdg@pacbell.net)

### **Executive Director:**

Mr. Derek Lawrence,  
76 Bennetts Court  
Yate, South Glos. BS37 4XH  
England

[dereklawrence@talktalk.net](mailto:dereklawrence@talktalk.net)

### **Chairman of Promotions Committee:**

Diane vom Berg

[vombergs@bigond.com](mailto:vombergs@bigond.com)

## **WFRS Website**

[www.worldrose.org](http://www.worldrose.org)

## **9. The Publications Committee.**

- a. Composition.
- (1) The President }
  - (2) The Treasurer } Ex-Officio
  - (3) The Editor 'World Rose News'
  - (4) The Editor of "by any other name"
  - (5) The Webmaster for WFRS Website
  - (6) One delegate from each Member Country
- In attendance: The Executive Director.
- b. Quorum. A majority of Members provided that this does not fall below 12 Members.

- c. Between WFRS Conventions. In the period between World Rose Conventions, the work of the committee will be carried out by an Editorial Board, consisting of

- (1) The Chairman of the Publications Committee
- (2) The President
- (3) The Immediate Past President
- (4) The Editor, World Rose News
- (5) The Webmaster
- (6) The Editor, "by any other name"
- (7) The Executive Director
- (8) The Treasurer
- (9) Two other Members

Quorum: 5 Members

- d. Duties. To:
- (1) Establish policy for the content of World Rose News.
  - (2) Establish a budget and schedule for the production of World Rose News for approval by the Executive Committee.
  - (3) Nominate an Editor for the World Rose News for approval by the Executive Committee.
  - (4) Establish policy for the content of the WFRS Website.
  - (5) Establish a budget for the WFRS website for approval by the Executive Committee.
  - (6) Nominate a Webmaster for the WFRS Website for approval by the Executive Committee.
  - (7) To be responsible for any other WFRS publications that may be approved by Executive Committee.

## 10. The WFRS International Judges Committee

- a. Composition.
  - (1) The Chairman and Vice Chairman
  - (2) The President (Ex-Officio)
  - (3) One delegate from each Member Country
- b. Quorum. 5 Members.
- c. Between World Rose Conventions

In the period between World Rose Conventions, the work of the committee will be Carried out by a Working Party, consisting of

  - (1) The Chairman and Vice Chairman
  - (2) A delegate from each geographical region equal to the number of Vice Presidents Approved by the Council from time to time.
  - (3) The President and Treasurer (Ex-Officio)

In attendance: The Executive Director

Quorum: A Majority of Members
- d. Duties. To examine the rules for amateur shows and judges of Member Countries and to recommend guidelines to assist with international standardisation, thus permitting increased international participation. Furthermore, the Committee is charged with providing a registry of WFRS International Rose Judges.
- e. Member Countries are encouraged to invite internationally accredited Rose Judges to officiate at their local Rose Shows.
- f. Procedures.
  - (1) Guidelines for Judging Roses - See Annex A
  - (2) Guidelines for appointment of International Rose Judges - See Annex B



# **WORLD FEDERATION OF ROSE SOCIETIES**

## **GUIDELINES FOR JUDGING ROSES**

## **INTRODUCTION**

Many of our member nations stage amateur rose shows and competitions on a regular basis. It is an opportunity to promote The Rose, The Queen of Flowers, and encourage more and more people to cultivate the joys that only the world of roses can bring.

It is the purpose of this Guidelines for Judging Roses to encourage the proliferation of amateur shows around the world and to offer guidelines for the purpose of judging the competitions where applicable. Rose shows are often the first exposure many have to the beauty of roses and shows should be a primary method of stimulating the general public to become more aware and eventually become apart of our organized societies where the furtherance of this hobby becomes an avocation as well.

Member nations who regularly stage amateur rose shows have established guidelines and rules as to how their shows will be staged and judged. The WFRS Guidelines are in no way intended to supersede the existing guidelines of the member nations, but rather to encourage those nations who wish to establish shows some guidance. The WFRS Guidelines also offers all nations who wish to have International Classes in their shows guidelines in this regard.

Member nations who stage rose shows also have thoughtful and organized training programmes for rosarians who wish to become accredited rose judges. It should be noted that all programmes seek "the best they have ever seen" and are designed to reward horticultural excellence as they seek out the best.

At the WFRS Convention in Glasgow, Scotland, 2003, the WFRS endorsed the Lake City Accords originally agreed to by The Royal National Rose Society and The American Rose Society in 2001. Specifically included in the Accords was the following: "Be it resolved that visiting Rose Judges shall be granted favour to judge in rose shows in each other's country". Member nations should be encouraged to invite Judges from outside their countries to judge in their shows.

## **CHAPTER I**

### **INTERNATIONAL CHALLENGE CLASSES**

To encourage the proliferation of amateur rose exhibitors in our national and international shows, the following challenge classes can be offered. It should be pointed out that the types of roses called for are those referenced in the International Registry of Rose Registrations.

Entries in these classes can be made by individual exhibitors or by members of a Rose Society joining together to make up an entry.

Containers for these exhibits may vary depending on availability. The dimensions are merely suggestions, however, the size chosen should be relatively close to the suggested sizes.

The WFRS will furnish a Gold Certificate of Excellence to be awarded to the winning entries. Certificates can be obtained from the WFRS by the host society at a minimal cost.



## **WFRS INTERNATIONAL CHALLENGE CLASSES**

### **HYBRID TEA BOWL**

Entry of Twelve or More Hybrid Teas  
One Bloom per Stem, Four or More Varieties  
Exhibited in a 12 inch wide low bowl. Oasis Permitted

### **FLORIBUNDA BOWL**

Entry of Twelve or More Floribunda Inflorescences  
Four or More Varieties  
Exhibited in a 12 inch wide low bowl. Oasis Permitted

### **SHRUB BOWL**

Entry of Twelve or More Shrub Inflorescences  
Four or More Varieties  
Exhibited in a 12-inch-wide low bowl. Oasis Permitted

### **OLD GARDEN ROSE BASKET**

Entry of Twelve or More Old Garden Roses  
Four or More Varieties  
Exhibited in a Basket. Oasis Permitted

### **MINIATURE ROSE BOWL**

Entry of Eighteen or More Miniature or Mini Flora Roses  
One Bloom per Stem. One or More Varieties  
Exhibited in a 4-inch-wide low bowl. Oasis Permitted

### **MINIATURE ROSE BOWL**

Entry of Fifteen or More Miniature or Mini Flora Inflorescences  
One or More Varieties  
Exhibited in a 4-inch-wide low bowl. Oasis Permitted

### **MINIATURE ROSE BASKET**

Entry of Eighteen or More Miniature or Mini Flora Roses  
One bloom per Stem, One or More Varieties  
Exhibited in a Basket. Oasis Permitted

## **CHAPTER II**

### **JUDGING RESPONSIBILITIES**

A rose show is a competition for those who exhibit as well as a display for the enjoyment and education of those who come to view the show. The success of the show will therefore depend on the justice and competence with which each judge performs their task. Judges thus have a responsibility to the exhibitors, the organizers and the viewing public.

The essential qualifications of a judge are impartiality, diligence and the ability to apply correctly a number of clearly defined standards. Since a significant number of these standards are visual and qualitative the judging process can best be performed by observant judges who have an extensive personal knowledge and experience of a wide variety of roses of all types.

Upon receiving an invitation to judge, a judge should respond promptly in writing.

Judges should be familiar with the show schedule and the rules and guidelines for the show.

Judges should avoid entering the show hall until the designated time and should avoid contact with the exhibitors prior to the show.

Judges should be respectful of their fellow judges and be willing to participate in constructive discourse when evaluating the exhibits before them.

At the conclusion of judging the show, judges should be willing to make themselves available to discuss the results of the show with exhibitors and the viewing public.

## **CHAPTER III**

### **THE JUDGING PROCESS AND DISQUALIFICATIONS**

Show entries should comply with the show schedule as written for a particular show.

The use of foreign substance or material in an exhibit are grounds for disqualification.

All varieties should be named where applicable. Misnaming is not grounds for disqualification, although it should not be encouraged.

When it comes to judging entries, whether they be one bloom per stem or multiple stem entries, the following should always be considered based on what is typical of the variety: form, colour, substance, stem and foliage and presentation.

## CHAPTER IV

### POINT SCORING

The point scoring system is a judging aid whereby the judge can apply points to an exhibit to determine the overall quality. Not every exhibit will require the point scoring system to be employed, however it is very helpful when two or more exhibits appear to be of equal excellence.

FORM	25 points
COLOR	20 points
SUBSTANCE	15 points
STEM AND FOLIAGE*	20 points
PRESENTATION	20 points

\*When stem and foliage is not applicable in an exhibit, the 20 points will be added to presentation.

**FORM:** Form generally refers to the form of the bloom in accordance with the usual capability of the variety. Blooms at their most perfect stage of beauty are usually one half to two thirds open.

Form also applies to the pleasing appearance of multiple bloom specimens or inflorescences. Multiple bloom specimens generally have blooms at different stages of development assuming the variety is capable and if not the specimen should not be penalized. Unwanted side growth may be removed by the exhibitor to improve the form of the inflorescence without penalty.

**COLOR:** Colour that is typical of the variety is important when evaluating a specimen(s). The colour should be bright and glowing, not dull or faded. Blooms should display the full depth of the true seasonal colour of the variety, with no suggestion of deviation such as; blueing, tarnishing or unnatural preservation. Colour is closely related to substance and is often influenced by it.

**SUBSTANCE:** Roses with good substance will have a sparkling and clean appearance which is brought about by the amount of moisture and starch in the petals. Blooms with good substance will not have an appearance of tiredness, staleness or discoloration.

**STEM AND FOLIAGE:** Stems should be straight and in proportion to the size of the bloom or inflorescence. The foliage should complement the exhibit in a pleasing manner and should be free of unwanted residue or horticultural deficiencies.

**PRESENTATION:** The exhibit should be gracefully balanced in relation to the container for height and width in multiple bloom exhibits. This can also apply with one stem specimen classes as well. In multiple stem entries good colour combinations are encouraged. The blooms and foliage should be placed in the container so as to avoid either crushing or excessive gaps and the blooms should always dominate the exhibit.

In multiple stem exhibits the blooms should be uniform in size and stage of development.

### CONCLUSION

As stated at the outset, these guidelines are just that. For those nations wishing to develop their own Judging Programme, it is recommended that those nations with judging programmes be consulted for reference and advice.

## Appendix

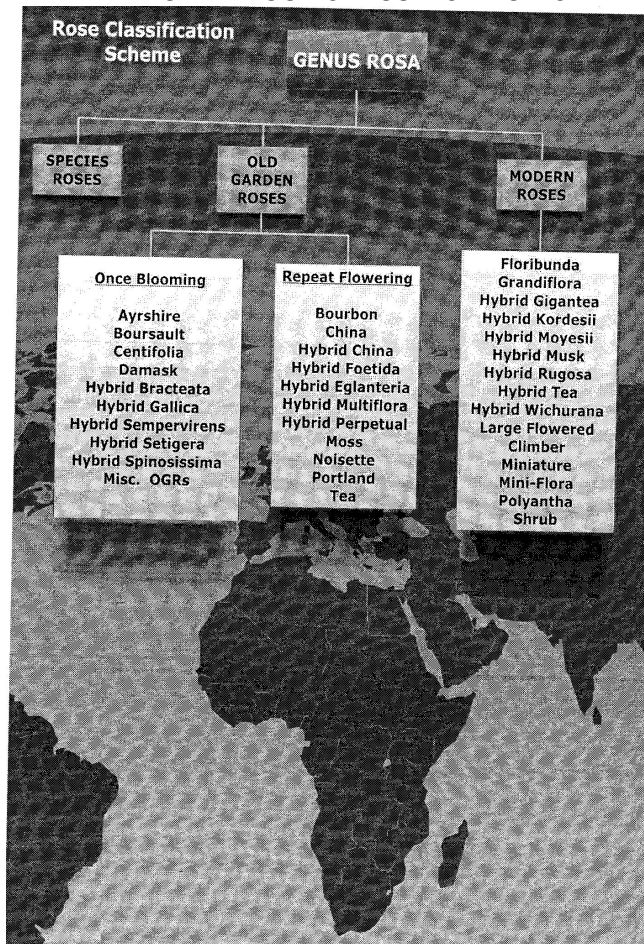
### CLASSIFICATION OF ROSES

During the last half of the 20th century an evolution of rose classification schemes took place. The World Federation of Rose Societies (WFRS) formulated a family tree based on three distinct groups, namely Wild Roses, Old Garden Roses, and Modern Roses. This system of classification was simple to understand with major emphasis on recurrent versus non-recurrent and climbing versus non-climbing. The recurrent non-climbing roses represent the majority of modern roses with a sub-division into large, cluster and dwarf flowered varieties.

This system embraced by the Royal National Rose Society of Great Britain was employed as a fundamental mechanism to describe roses and their growing habit as well as criteria for exhibiting at rose shows. The terms Hybrid Tea, Floribunda and Miniature did exist for commercial purposes and communication to the public, but the fundamental concept of distinguishing on the basis of growing habit dominated. This system was acceptable by most countries of the world and received widespread adoption with breeders and introducers alike through the rose world with the sole exception of the American Rose Society (ARS).

This disagreement stemmed from the fact that in 1955, the ARS was formally designated as the International Registration Authority for Roses (IRAR) and chose to adopt a scheme based on a composite mixture of botanical and commercial designations. Rose registrations were approved according to this strict classification scheme. In 2000 at the 12th World Rose Convention, the World Federation of Rose Societies succeeded in bringing harmonization to the classification as depicted above. From time to time, complete lists of comprehensive descriptions of all registered roses are published. The latest edition, *Modern Roses 12*, published in 2007 listed almost 29000 roses.

#### INTERNATIONAL ROSE CLASSIFICATION CHART



WFRS International Rose Judges.

1. The position of “WFRS International Rose Judge” is established for the purpose of identifying those individuals qualified to judge international shows as well as local shows.
2. Each individual who wishes to be formally recognised as an “WFRS International Rose Judge” should make application to the Chairman of The WFRS International Judges Committee **via their National Member Country**. Candidates for this designation should include their credentials of successful completion of a judging school of a Member Country as well as experience of actively judging amateur rose shows. A processing fee of £15 applies to each application.
3. Since each international rose show has a Chairman and a Chairman of Judges, Accredited Judges of Member Countries should inform the Chairman of Judges during the registration process of the Convention that they wish to be considered as a judge in the show.
3. Each individual recognised as a WFRS International Rose Judge will receive from the WFRS a badge stating the designation which can be worn at the time of judging.
4. Where WFRS International Rose Judges are present, it is the responsibility of the Chairman of Judges to convene a meeting to acquaint Judges with details of local practice.
5. A Register of WFRS Accredited International Rose Judges is to be maintained by the Chairman and the Executive Director.